

**BelovED Community Charter School  
Regular Board Meeting  
Thursday, September 25, 2019, 7:00 pm  
508 Grand Street  
Jersey City, NJ 07302**

**Minutes**

The meeting was called to order at 7:04 PM by Nicole Jackson.

**I. Roll Call**

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/21	X		
Jessica Lisboa	6/30/20	X		
Salvatore Risalvato	6/30/21	X		
Sheridan Bell	6/30/20	X		
Sam Mikhail	6/30/21	X		

Ken Schultz – Principal, Gr 6 - 9, Exec Officer/Lead Person

Michele Link – Principal, K - 5

Laura Tasic – School Business Administrator/Board Secretary, BCCS

Bret Schundler – School Consultant

Duanne Moeller – Director of Operations

Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

**II. Approval of Minutes from August 15, 2019 Regular Board Meeting.**

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

### III. Human Resources

- 2019-09-25-19-01** Resolved, the BCCS Board of Trustees approves the hiring of the following employees for the School Year 2019 – 2020, effective September 1, 2019 – June 30, 2020.

Hire	Position	Salary	Start Date
Melgay Davis	Teacher	\$66,500	August 26, 2019
Jorge Guerrero	Bus Driver	\$29.50/route	September 4, 2019
Jaime Jaramillo	Bus Driver	\$29.50/route	September 4, 2019
Sergio Campbell	FT Senior Security Guard	\$14.00/hour	September 4, 2019
Tia Shannon	FT Security Guard	\$12.00/hour	September 4, 2019
Valeria Cooley	FT Senior Security Guard	\$14.00/hour	September 4, 2019
Tania Wright	Part-time Security Guard	\$12.00/hour	September 4, 2019
Lakima Cousins	Part-time Security Guard	\$12.00/hour	September 4, 2019
Leonard Green	FT Security Guard/ Custodian	\$12.00/hour	September 4, 2019
Avery Tan	Bus Aide	\$16.00/route	September 4, 2019
Sharnette Tyler	Bus Aide	\$16.00/route	September 4, 2019
Luz Mendoza	Bus Aide	\$16.00/route	September 4, 2019
Latoya William	Bus Aide	\$16.00/route	September 4, 2019
Victoria Guzman	Bus Aide	\$16.00/route	September 4, 2019
Jason Herbert	Part-time Security Guard	\$16.46/hour	September 4, 2019
Stephanie Pierce	Administrative Assistant	\$35,000	September 4, 2019
Maria Cota-Robles	Social Worker	\$58,000	September 9, 2019

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

S. Bell	X			
S. Mikhail	X			

- 2. 2019-09-25-19-02** Resolved, the BCCS Board of Trustees approves the following Stipends for the School Year 2019 – 2020.

<b>Employee</b>	<b>Stipend Type</b>	<b>Stipend</b>
Stephanie Pierce	AfterCare / AfterCare Activities	\$8,000
Lisa Smith	AfterCare funds	\$6,000
Jomayra Torres	ELA Chair	\$5,000
Jere Waldron	MS & HS Boys Cross Country Head Coach	\$2,000
Kaitlyn O’Connoe	MS & HS Girls Cross Country Head Coach	\$2,000
Victor DiSanzo	MS Flag Football Co-Head Coach	\$1,500
Joel Rodriguez	MS Flag Football Co-Head Coach	\$1,500
Meghan Delaplain	MS & HS Cheerleading Head Coach	\$1,500
Denise Morrobel	MS & HS Cheerleading Head Coach	\$1,500
Meghan Curran	HS Girls Volleyball Head Coach	\$2,000

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

#### **IV. Field Trips**

- 1. 2019-09-25-19-03** Resolved, the BCCS Board of Trustees approves the following Field Trips:

<b>Date</b>	<b>Grade</b>	<b>Destination/City</b>	<b>Amount</b>
October 16, 2019	Kinder	VonThun Farms, Monmouth Junction, NJ	\$1,905.00
September 28, 2019	MS	6 Flags Wild Safari Invitational- Cross Country, Jackson, NJ	\$280 (Entry fees)
October 12, 2019	7 <sup>th</sup> & 8 <sup>th</sup> Gr	Manhattan College Cross Country Invitational	\$370 (Entry fees)

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

## **V. Business**

- 2019-09-25-19-04** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of August 16, 2019 – September 25, 2019, in the amount of \$508,678.40.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			

S. Mikhail	X			
------------	---	--	--	--

- 2. 2019-09-25-19-05** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 09/30/19 and 10/15/19 each in the amount of \$395,000.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 3. 2019-09-25-19-06** Resolved, the BCCS Board of Trustees approves of the submission of the August 2019 Board Secretary Report to the NJ Department of Education.

Motion: S. Risalvato	Second S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 4. 2019-09-25-19-07** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$3,570.00 to Regional Communications, Inc. for the purchase of fifteen handheld radios for use on the BCCS bus fleet.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent

N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 5. 2019-09-25-19-08** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$58,137.00 to Thyssenkrupp Elevator in order to release the elevator key to BCCS.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 6. 2019-09-25-19-09** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$1,184.77 to Guarini Plumbing for plumbing work (i.e., kitchen faucet & ball valves replacements, repair leaking urinal).

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 7. 2019-09-25-19-10** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$1,316.00 to Impact Fire Services for the inspection of the extinguishers & wet sprinkler system at the Elementary School.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 8. 2019-09-25-19-11** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$1,410.00 to Impact Fire Services for the installation of the radio communication/fire alarm system within the High School.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 9. 2019-09-25-19-12** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$44,769.05 to Newark Wire Works, Inc. for work done on the High School in order to obtain BCCS' permanent Certificate of Occupancy.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**10. 2019-09-25-19-13** Resolved, the BCCS Board of Trustees Trustees authorizes the School Business Administrator to enter into a Revised Agreement with North Star for ELA curriculum, supplemental materials, assessments and 6 hours of consulting services for BCCS High School in the amount of \$4,000.00.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**11. 2019-09-25-19-14** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to approve a rate increase to \$309.36/month of as of September 1, 2019 with Bayonne Exterminating Company for pest control services at 508 Grand Street.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			



- 12. 2019-09-25-19-15** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$8,571.13 to WB Mason for the purchase of folding tables, shelving, trash cans, bulletin boards & rugs for use in the High School.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 13. 2019-08-15-19-16** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$3,909.89 to CDW Government Inc. for the purchase of a laser jet printer, charging sync station and three HP Pro Books.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 14. 2019-08-15-19-17** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$2,730.13 to School Health Corp. for the purchase of nurse supplies for use in the High School.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**15. 2019-09-25-19-18** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$3,300.00 to Corby Associates, Inc. for the purchase of a volleyball centerline Elite Aluminum system for the High School.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**16. 2019-09-25-19-19** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$4,076.51 to Gopher for the purchase of Physical Education equipment for the High School.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**17. 2019-09-25-19-20** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$ 4,547.49 to GovConnection, Inc. for the purchase of a Book Pro 15" & MacBook Air 13".

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**18. 2019-09-25-19-21** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$7,785.00 for the purchase of a 5 gallon Speed Ex Extractor and a Walk Behind Scrubber from American Paper & Supply, Inc. for use in the High School.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**19. 19-09-25-19-22** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$6,500.00 to D'Leon Auto Repairs for Bus Lot Fence work (i.e., remove, replace, cut out tree stump, etc.).

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

S. Bell	X			
S. Mikhail	X			

**20. 2019-08-15-19-23** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an engagement agreement with Hard As Nails Ministries in the amount of \$5,500.00 for “You’re Amazing and I Will Win” Assembly for the SY2019 - 2020, to be reimbursed by Title I Funds.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**21. 2019-09-25-19-24** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Envision: Breakthrough in Learning in the amount of \$2,500.00 for SEL (Social Emotional Training) for the staff in the SY2019 - 2020, to be reimbursed by Title I Funds.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**22. 2019-09-25-19-25** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an Agreement with Stephen Chiger to offer

his consulting services (i.e., managing ELA curriculum, training and instruction) for no more 10 to 15 one hour sessions at a rate of \$85/hour for the SY2019-2020.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**23. 2019-09-25-19-26** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$3,808.44 to WB Mason for the purchase of 12 (twelve) classroom whiteboards to be used within the High School.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**24. 2019-09-25-19-27** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an Agreement with Linda Scarpa to offer her consulting services (i.e., administrative review, onsite guidance, application process, etc.) for BCCS' new Food Service Program at a rate of \$85/hour, plus mileage reimbursement for the SY2019-2020.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**25. 2019-09-25-19-28** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an Agreement with Atrium Staffing of New Jersey LLC. at an hourly rate of \$24/hour for temporary staffing services (i.e., data entry/cleaning via OnCourse School Management System for records, parent communications, filing and reviewing food service lunch applications).

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**26. 2019-09-25-19-29** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$25,000.00 for a maximum of five clubs (i.e., Debate, Coding, Student Council, etc.) for Grades 6 – 9 in the SY2019-2020.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 27. 2019-09-25-19-30** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$12,000.00 to D’Leon Auto Repairs for side walk and fence work at the High School.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 28. 2019-09-25-19-31** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$27,000.00 for Tutoring (i.e., Math, General) for Grades 6 – 9 in the SY2019-2020, to be reimbursed by Title I Funds.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 29. 2019-09-25-19-32** Resolved, the BCCS Board of Trustees authorizes the expenditure of half of the cost of the annual membership dues (\$198/member) to the Association of American Educators. Membership will be an option to all teaching staff.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

## VI. Health Services

1. **2019-09-25-19-32** Resolved, the BCCS Board of Trustees approves of the following Health Services Policies for the 2019 – 2020 School Year:

- a. 2019 - 2020 Annual Nursing Services Plan
- b. 2019 - 2020 Guidelines for Standing Orders for the School Nurse
- c. 2019 - 2020 Policy Codes:
  - Policy Code: 001 – Goal of Student Services
  - Policy Code: 002 – Organization of Student Services
  - Policy Code: 003 – Student Health Services
  - Policy Code: 004 – Automated External Defibrillator (AED)
  - Policy Code: 005 – Administering Medicine to Students
  - Policy Code: 006 – Epinephrine Auto Injector Administration
  - Policy Code: 007 – Automatic External Defibrillator (AED) Procedure
  - Policy Code: 008 – Medical Emergency-School Wide
  - Policy Code: 009 – Annual Health Training
  - Policy Code: 010 – Infection Control and Communicable Disease

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			



**VII. Public Comment on Non-Agenda Items**

1. None.

**VIII. Other Business**

1. Discussion on the construction of the Main Building Multi Purpose Room (MPR). A hardship petition was filed with the NJDEP to allow at grade level vs. at two grade levels. Two grade levels will result in loss of space and two means of egress.
2. Bonds issued to the NJEDA. Transfer to debt service fund should ultimately reduce rent.
3. Discussion of student culture, culture report, uniforms, academics, and practice clinics.

**Adjournment at 8:26pm**